

Town of Bartlett Office of Selectmen

Meeting Minutes: July 17, 2009

Attendance: Chairman Gene Chandler, Douglas Garland, Jon Tanguay

Reporters: None

Meeting opened at 08:30 AM.

Michael Duffy (Engineer for Horizons Engineering on behalf of Lower Bartlett Water Precinct, Richard Glines (Lower Bartlett Water Precinct Commissioner), Travis Chick (Road Agent for Town of Bartlett), and Burr Phillips (Civil Solutions, the town's engineering firm) met with the Selectmen to go over outstanding issues with the water project on Glen Ledge. Chairman Chandler clarified that the Town would pay \$65,000.00 this year and \$30,000.00 next year for grinding of whole road and regrinding the hill and next year will pave. Duffy stated that the additional \$21,000.00 was for gravel work not paving. Chairman Chandler stated that he wasn't here for the discussion last week but he wanted to make it clear that the 500' box cut had been clearly discussed previously. Duffy replied that it was not a requirement until June 23rd. Chairman Chandler replied that at the last meeting the Selectmen had been told they needed to address the issues on Linderhof right away and had two months to figure out Glen Ledge. Glines replied that the box cut came up all of a sudden. Duffy stated that after he met with the Selectmen he modified the plans to what they had asked for and resubmitted them for bidding and it was after that the box cut came in. Chairman Chandler replied that the box cut on that 500' has to be done. Duffy feels that the 500' is an arbitrary number and if we looked at the road it probably wouldn't be that much. Chick replied that the road had been looked at. Phillips stated that when they discussed this at the site he had mentioned that a standard trench would be required and wrote a letter stating this and discussed money. If we do both sides that the savings realistically would add up as ½ width would need z joint and that would create some savings there and cost savings longitude/latitude not z joint worth a lot more than gravel, etc. ,therefore, could be put in as a wash. Glines stated that in the bid package there is money set aside for extra road damage. Duffy stated that it would be Coleman's responsibility to fix with no extra money. Selectman Garland inquired if they trench up the road and run into rocks that have to be dug out what happens. Duffy stated that they won't disturb the other land and plan on keeping the trenches as tight as they can. Chairman Chandler stated that if they pay for half we would pay for half not \$6,000 versus \$14,000. Duffy stated that is if John Harries of Rural Development

goes along with the additional money for the box cut. Coleman had given a figure of \$21,660.00 for the additional gravel work which is 6' LBWP side and 12' on the town's side. Chairman Chandler stated that Coleman is covering the costs for the first 6'. Duffy stated if he knew about the box cut he would have put it in the plans. Glines suggested that from now on we need guidelines when we do a road as need to do X,Y, and Z. Phillips inquired if they were using geotextiles. Duffy stated they didn't need to. At 09:30 AM the Selectmen excused themselves from the meeting. At 09:40 AM the Selectmen returned to the meeting. Chairman Chandler stated that although it pains him they were proposing to split the \$21,660 in half to be a 50/50 split with agreement to pay after the 1st of January. Duffy replied, whatever, they will split the cost 50/50 and perhaps he can get a better price. Chairman Chandler also stated that Coleman needs another permit. Glines stated that they need a signed letter of what we are going to do. Duffy replied that they need documentation for Rural Development. Chairman Chandler inquired if items 3, 4d and 5-15 had been addressed on the contract as Phillips had inquired about in an earlier e-mail. Duffy said they were all discussed and all set except box cut everything was taken care of. Phillips requested Duffy to show him where these were addressed as he had been unable to find them. Duffy became upset. Phillips inquired if Coleman was doing the geotextile. Duffy replied that they were not going to do that. Phillips replied that this could be an issue as without the geotextile and they do the bedding in stone the stone will wash away and undermine the road. Duffy replied that it was changed to crushed gravel. Chick stated that it wasn't just straight stone that they are using as it is ¼ inch grit. It was agreed that Phillips will look at the material to see if it complies and let the LBWP and the Selectmen know if it is acceptable. Chairman Chandler requested that Duffy go through the questionable items and make sure they were in there and going to be done and give us a note if items 3,4d, and 5-15 have been addressed. When the Selectmen receive that they will be happy to give the permit. The final proposal was that the Town will pay half of what the cost is on the box cut and no more than \$10,830. Travis Chick handed out the Linderhof punch list to the LBWP and the Selectmen. Glines commented that that wasn't bad.

Town Clerk, Leslie Mallett, swore in Justin Ross as a new part time officer for the Town of Bartlett. There was a small gathering of family and friends who witnessed this event.

Fire Chief L. Patrick Roberts met with the Selectmen to go over the purchasing of new equipment. The list was reviewed by the Selectmen. Chairman Chandler inquired as to when Roberts would be receiving the equipment as at this time of the year we have to borrow money and the more we borrow the more interest we have to pay so if he can put off some purchasing until Fall we would be better off especially since we will not be receiving money from the State this year. The Selectmen are going to have to review the budget and figure out what they are doing across the board with all department expenditures. Roberts explained that he has no turn out gear for new members. Selectman Tanguay stated that the membership in the fire department is increasing and we are getting a lot of younger members and he was wondering what the standards are for someone getting all this gear. If they join do they automatically get the gear the next day? Roberts replied "yes" as it is an obligation to protect the members. Selectman Tanguay stated that some members are side line people and do they need all the gear. Roberts replied "yes". Chairman Chandler inquired if they are directing traffic why do they need full gear. Roberts replied that they may need it the next time they are at a fire. Selectman Tanguay has concerns that at a recent fire he observed that some of the fire fighters were only wearing half of the issued gear and Roberts needs to make sure they know they are to wear the gear when responding to a fire. Selectman Tanguay also has concerns that by-standers were very close to the fire and that Roberts needs to create a safety zone at fire scenes. It was decided and Roberts was given the go ahead to purchase two sets of turn out gear, 4 helmets, 20 pair of short cuff fire fighting gloves, 5 pair of long cuff fire fighting gloves and 8 traffic vests.

Roberts handed out the latest information on the wind turbine at Tyrol. The Selectmen reviewed the information and gave Roberts the approval to keep moving forward on the project.

(Selectman Tanguay left the meeting at 10:25 AM as he had to go to work)

Roberts also provided a write up of the very minor accidents that involved fire apparatus. One involved 21 Engine 1 having its bumper guide pole broken off and this was replaced at the fire station. The second accident involved 21 Utility 1 and 21 Engine 2. Utility 1 had damage done to the driving lights and a bumper guard. The lights have been replaced and Roberts is still looking for a new bumper guard. Engine 2 sustained a small

dent in the passenger's side of the rear step bumper. All repairs have been done at the fire station and no one was injured in either incident.

Chairman Chandler mentioned that we need to wrap up the loose ends in reference to the fuel system for the generator at the school. It was decided that Selectman Garland would meet with a representative from Accu-temp. and Earl Medeiros, head of maintenance at the school, to work out the details.

Selectman Garland made a motion at 11:00AM to enter nonpublic session to discuss a legal issue telephonically with Atty. John Ratigan. Chairman Chandler seconded the motion. Motion carried unanimously. Chairman Chandler made a motion at 11:15 AM to end the nonpublic session. Selectman Garland seconded the motion. Motion carried unanimously.

Chairman Chandler requested that Brenda Medeiros, Sec. contact Donald Moore, Associate/Hydrogeologist, of Stantec Company (formerly Jacques Whitford) to obtain a copy of the invoice for the water quality sampling conducted at the Bartlett landfill in June 2009.

Selectman Garland updated Chairman Chandler on his findings of his site visit at Moose Tracks Restaurant (5VILLG-MAI-250) in reference to the green area. It was decided that the Selectmen would suggest that they plant a single row of softwood trees or a combination of trees and lilacs on the West side of the building. They are requesting that this be done by November 1st otherwise they will request a bond.

The Selectmen reviewed price estimates that Jon Edgerly had dropped off in reference to repairs of the Bartlett compactor at the transfer station. The Selectmen telephoned Edgerly and they went over the estimates. The Selectmen authorized Edgerly to contact Atlanta Co. and have them fix the blades and access the piston leakage.

The Selectmen reviewed correspondence, building permits, signed letters and checks prior to and throughout the meeting.

Meeting adjourned at 12:10 PM.

Respectfully submitted,
Brenda Medeiros, Sec.

