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## TOWN INFORMATION

### DOWNLOADABLE FORMS

Now you can download printable PDFs of the town's most common forms. Just click on the form you want below to download its PDF. You can then print it, fill it out and submit it. You will need the free Adobe Reader (most computers come with it pre-installed, but you can download it for free at [adobe.com](http://adobe.com)).

[Annual Sign Permit](#)

[Attached Addition Permit](#)

[Sign Permit](#)

[Minor Modifications Form](#)

[Town Zoning Ordinance](#)

[Commercial Change of Use](#)

[Detached Addition Permit](#)

[Change of Use Permit](#)

[New Commercial Permit](#)

[Special Event License Application](#)

[Demolition Permit](#)

### SELECTMEN'S OFFICE

Mailing address: 56 Town Hall Rd., Intervale, NH 03845

Office Location: 56 Town Hall Road

Phone: (603) 356-2950

Office Hours: Monday thru Friday 8AM-1PM

Selectmen are currently meeting on Fridays from 8:30AM-10:30AM and appointments to get on the agenda are strongly suggested (although not required) and can be made by calling during business hours. Special times can be arranged for those who cannot make it during regular hours. Please call ahead as meeting times may change. The staff cannot attend to normal business on Fridays due to involvement in the meeting. Please plan accordingly. Please note all documents submitted to the office must have original signatures and become part of the file.

Services: Assessment of property and tax abatements, building permits, permits to occupy and zoning issues, transfer station stickers, requests for aid, health officers, road maintenance, and other general government issues.

### PLANNING BOARD

Mailing address: 56 Town Hall Rd., Intervale, NH 03845

Office Location: 56 Town Hall Road

Phone: (603) 356-2226

Hours: No regular hours – call ahead or leave message on machine

Services: Enforcing the Subdivision Regulations which govern the subdivision of land, boundary line adjustments, and condominium subdivision. Meetings are held the first Monday of the month and a Work Session is held on the third Tuesday of the month. Must call ahead to get on the agenda.

### ZONING BOARD OF ADJUSTMENT

Mailing address: 56 Town Hall Rd., Intervale, NH 03845

Office Location: 56 Town Hall Road

Phone: (603) 356-2226

Hours: No regular hours – call ahead or leave message on machine

Services: Handling appeals to the Town of Bartlett Zoning Ordinance. Must first be denied by either the Board of Selectmen or Planning Board in order to apply for an appeal. Meets the second Monday of the month as necessary.

### CONSERVATION COMMISSION

Mailing address: 56 Town Hall Rd., Intervale, NH 03845

Office Location: 56 Town Hall Road

Phone: (603) 356-2950 to leave a message

Services: Review dredge and fill applications, wetlands applications, and general environmental conservation. Meets the second Wednesday of the month as necessary.

### BARTLETT PUBLIC LIBRARY

Mailing address: PO Box 399, Bartlett, NH 03812

Location: 1313 US Rt. 302  
(in the Josiah Bartlett Elementary School)

Phone: (603) 374-2755

Hours:  
Monday 2PM-8PM  
Tuesday 2PM-5PM  
Wednesday 2PM-8PM  
Thursday 2PM-5PM  
Saturday 11AM-3PM

### BARTLETT RECREATION DEPARTMENT For the Bartlett Rec Website with Schedules and Latest Info, click here.

Mailing Address: PO Box 363, Bartlett, NH 03812

Office Location: 1313 US Rt. 302  
(in the Josiah Bartlett Elementary School)

Phone: (603) 374-1952

Email: [bartlettrec@gmail.com](mailto:bartlettrec@gmail.com)

Hours: varies – call ahead

Services: General recreation programs for children and adults. Summer camp program and after school activities available.

### BARTLETT-JACKSON TRANSFER STATION

HOURS: SUNDAY, MONDAY, TUESDAY, FRIDAY,  
SATURDAY 12 NOON -6PM

CLOSED WEDNESDAYS AND THURSDAYS AND  
CHRISTMAS DAY

MANDATORY RECYCLING AND MANDATORY  
STICKERS REQUIRED AND ISSUED BY EACH TOWN  
WHERE THE PERSON RESIDES

Transfer Station stickers can be obtained from the SELECTMEN'S OFFICE and complete information regarding recycling comes with the sticker. Questions regarding the Transfer Station should be directed to the Selectmen's Office at (603) 356-2950.

### TOWN CLERK-TAX COLLECTOR OFFICE

[Click Here to Download Change of Address Form PDF](#)

[Click to Download Absentee Ballot Request PDF](#)

[Click to Download 2010 Taxpayer List as PDF](#)

[Click to Download 2010 Taxpayer List as Excel Spreadsheet](#)

### Online License Plate Renewal

Mailing address: 56 Town Hall Rd., Intervale, NH 03845

Office Location: 56 Town Hall Road

Phone/Fax: (603) 356-2300

Email: [bartlettownclerk@roadrunner.com](mailto:bartlettownclerk@roadrunner.com)

Office Hours:  
Monday-Tuesday-Wednesday-Friday 8AM-4PM  
Closed 12:30-1:30PM  
Saturday 8AM-11AM  
Closed Thursday and Sunday

Services: Vehicle registrations, birth, death, marriage certificates, voter registration, dog licenses, and payment of tax bills.

### POLICE DEPARTMENT

Mailing address: 56 Town Hall Rd.,  
Intervale, NH 03845

Office Location: 56 Town Hall Road

*Note: This office does NOT dispatch police officers. All emergency calls should be made by calling 911. All other calls for assistance should be made by calling 1-800-552-8960.*

Phone: (603) 356-5868 Office only – not for use in an emergency

For emergencies – dial 911

Fax: (603) 356-7286

Email:  
[townofbartlett@firstbridge.net](mailto:townofbartlett@firstbridge.net)

Office Hours: varies – call ahead

Services: General police matters, dog complaints, notifications of owners being away, and pistol permits.

### FIRE DEPARTMENT

Mailing address:  
PO Box 104  
Glen, NH 03838

Office Location: 90 US Rt. 302

Phone/Fax: (603) 383-9555

*NOTE: This office does not dispatch firefighters. Emergency calls should be made by calling 911. This office is not manned any specific hours but the best time to call is between 9AM-10AM Monday thru Friday or leave a message on the answering machine.*

Services: General firefighting, residential oil burner inspections, burn permits, permits of assembly.

[Click Here to Download Fire Permit Rules.](#)

### BARTLETT JACKSON AMBULANCE

Mailing address:  
PO Box 422  
Glen, NH 03838

Location: 90 US Rt. 302

Office Hours:  
No office hours – 24 hr. emergency service

Phone: Dial 911 for emergencies  
Fax: 383-3651 fax

Services: Emergency medical services serving the Towns of Bartlett and Jackson.